

Dear Caregiver:

Prior to scheduling an appointment to evaluate your child for school difficulties or Attention Deficit Disorder, we will need to have the following paperwork completed and returned to the clinic for the medical provider to review.

- Parent Summary of Concerns
- Parent Vanderbilt forms
- Any available School records such as report cards (this years and last if available), notes from school counselor, IEP summaries
- Consent for Mutual Exchange of Information with school personnel

Please have as many family members or daycare providers complete these as you feel will be helpful. These forms can be copied or we would be happy to provide you more if needed. Once completed, you can fax or drop it at the office

We will be giving you a teacher packet to assess input from your child's teacher as well. We will request a Teacher Narrative, Teacher Vanderbilt scales and any appropriate school records. Please be sure to let us know your child's school and teacher if you have not already done so.

Once we have all the paperwork from caregivers, parents, and teachers needed for your child's evaluation, we will contact you to make an initial parent only visit. If we do not receive all of the information within one month we will contact you to remind you and the school.

We carefully follow this policy because it is necessary for the provider to review this important information before your appointment. This way, we can ensure the most effective use of time while in the clinic and provide the best assessment for your child.

If you have any questions, please call me at (360) 428-2622

Sincerely,

Communications Nurse

Skagit Pediatrics, LLP 2101 Little Mountain Ln, Mount Vernon, WA 98274 Tel (360)428-2622 Fax (360)428-3941

RSL 1/22